## **Childcare Guidelines**

* The DDD Melbourne crèche services will be managed by Crechendo. For more information on Crechendo, please go to [www.crechendo.com.au](http://www.crechendo.com.au)
* Qualified and experienced childcare personnel are providing care and play equipment for the children of registered delegates during the Conference.
* This facility is available for children from 2-10 years of age. Spaces are limited.
* Hours of care are from 8.30am-5.30pm

Meals WILL NOT be provided.

* + Parents should provide all morning and afternoon snacks and drinks/milk etc (labelled with your child’s name) for the carers to provide to the children. Please DO NOT bring food with nuts in it.
  + Parents must return to feed or collect the children for the lunch meal.
  + The location of the room will allow parents quick and easy access to their children. (A map will be provided prior to conference showing the location).
  + For children who require an afternoon sleep, please bring along his/her pram or stroller.
  + Nappy change facilities are in the venue parents room and parents will be required to return to change their child.
* All children must be signed in and out by a legal guardian.
* Children must be collected by 5.30pm
* Guardian must be contactable at **all** times via mobile phone.
* The crèche phone number is: